



## **2018 CWMA Special Election President Elect and Board of Directors**

### **Position Descriptions**

#### **President-Elect**

The position is to fill a vacancy.

The President-elect acts as an Officer of the Board

The President-elect shall serve in the absence of the President, or in case of a vacancy of the office or upon the President's resignation or disability.

The President-elect shall, in addition to such other duties as the Board may, from time to time, assign, generally assist the President.

The President-elect is responsible for planning and coordinating the Annual Conference and Trade Show of the Association.

Serves on the Executive Committee. May serve on other committees as needed.

Commitment (Complete the remaining 2018 term as President-Elect, 1 year as President, and 1 year as Past President)

Attends 4 face-to-face and up to 12 conference call meetings.

Must be a member in good standing for at least 1 year.

#### **Board Director**

The position is to fill a vacancy. The term expires 12/2019.

Board Directors assist the Board in conducting the business and affairs of the Association which may exercise all powers of the Association and do all such lawful actions as are not prohibited by statute or by these Bylaws, including but not limited to:

- (a) Formulating the general operating policy of the Association;
- (b) Approving the annual budget of the Association;
- (c) Electing Secretary/Treasurer of the Association;
- (d) Drafting Bylaws as required and permitted under these Bylaws;
- (f) Determining, designing and directing such other matters as are relevant to the Association's purposes and functions.

Attends 4 face-to-face and up to 12 conference call meetings.

Must be a member in good standing for at least 1 year.